

Annex F

ANSI Procedures for Synchronization of the National and International Standards Review and Approval Processes

F.1 Introduction

When it is the desire of an accredited standards developer and accredited Technical Advisory Group (TAG) to participate in the development of an International Standard with the intention of processing the ISO or IEC standard as an American National Standard, the following procedures may be used in order to ensure that the national and international review and approval processes are synchronized to the greatest extent possible. The use of the procedures for synchronization of national and international standards is voluntary and an accredited standards developer and/or an accredited TAG may cease the processing of a draft American National Standard under these procedures at any time by providing written notification to ANSI.

The American National Standard shall adopt in whole the International Standard, but may have an American National Standard cover. It may also include an appropriate explanatory foreword identifying the accredited standards developer that processed the standard as an American National Standard and listing its membership at the time of the standard's adoption. Any references contained in the International Standard are primary and must remain unchanged in the American National Standard. However, an accredited standards developer may submit in the foreword or another non-normative part of the American National Standard a list of standards which the accredited standards developer has determined to be technically equivalent to the referenced International Standards. Similarly, the accredited standards developer may include a list or conversion table of American units of measure equivalent to those in the International Standard.

NOTE — The ISO or IEC designation may only be used in the designation of the American National Standard if there are no deviations from the International Standard.

F.2 Processing of draft standards as national and international standards

Specific procedures to be followed are:

a) as soon as the determination is made that a given international project/standard will be a candidate for approval as an American National Standard, the appropriate USA TAG and the ANSI accredited standards developer shall notify ANSI. This notification shall include a PINS form for announcement in *Standards Action* and authorization for ANSI staff to submit the Committee Draft (CD) and Draft International Standard (DIS) texts for national public review at the appropriate times;

b) since technical changes can most readily be accommodated at the time of the international CD ballot, the initial ANSI public review shall occur at this time. When the CD is circulated for ballot, the responsible ANSI staff person will complete a BSR-8 form and the CD will be announced in *Standards Action* for a two-month public review period. This action shall be taken immediately in order to permit the national and international comment/ballot periods to coincide. The *Standards Action* announcement shall request that comments be sent to the USA TAG Administrator, with copies to the accredited standards developer and the ANSI BSR center. Comments received within the specified national comment period shall be considered by the USA TAG and the TAG shall notify the commentators as to the disposition of their comments. The TAG shall attempt to resolve all comments, working with the accredited standards developer. It is recognized that comments may be received during the public review period but after the TAG has formulated the U.S. position on the CD. Any such comments will be considered when the TAG is formulating its position on a subsequent CD or on the DIS. The same procedure will

apply in the event of subsequent CD ballots;

c) when the International DIS is circulated for ballot, ANSI staff will initiate another national two-month public review period, similar to that of step b) above. The same procedures will apply to subsequent DIS ballots;

d1) upon completion of the DIS ballot, if it is determined that the published International Standard will not differ substantively from the DIS text, the accredited standards developer shall submit a BSR-9 form with the normal consensus documentation required for the formal submittal of a candidate American National Standard. The BSR-9 form shall state that the published International Standard is to be adopted in whole as an American National Standard;

-or-

d2) upon completion of the DIS ballot, if it is determined that the published International Standard will differ substantively from the DIS text, the accredited standards developer shall submit the proposed text of the International Standard to ANSI accompanied by a BSR-8 form, and another two-month national public review period shall be conducted. After the public review, the accredited standards developer shall submit a BSR-9 form with the normal consensus documentation required for the formal submittal of a candidate American National Standard. The BSR-9 form shall state that the published International Standard is to be adopted in whole as an American National Standard.

F.3 Guidelines for using the ANSI Procedures for Synchronization of National and International Standards Review and Approval Processes with the canvass method

The following guidelines serve as an explanation of how the ANSI Procedures for Synchronization of the National and International Standards Review and Approval Processes are applied when an accredited standards developer operating under the canvass method, and an Accredited TAG Administrator submit a standard to be processed simultaneously as an international and national standard.

a) upon receipt by ANSI of the PINS and waiver forms, an announcement of the intent to initiate canvass shall be placed in *Standards Action*;

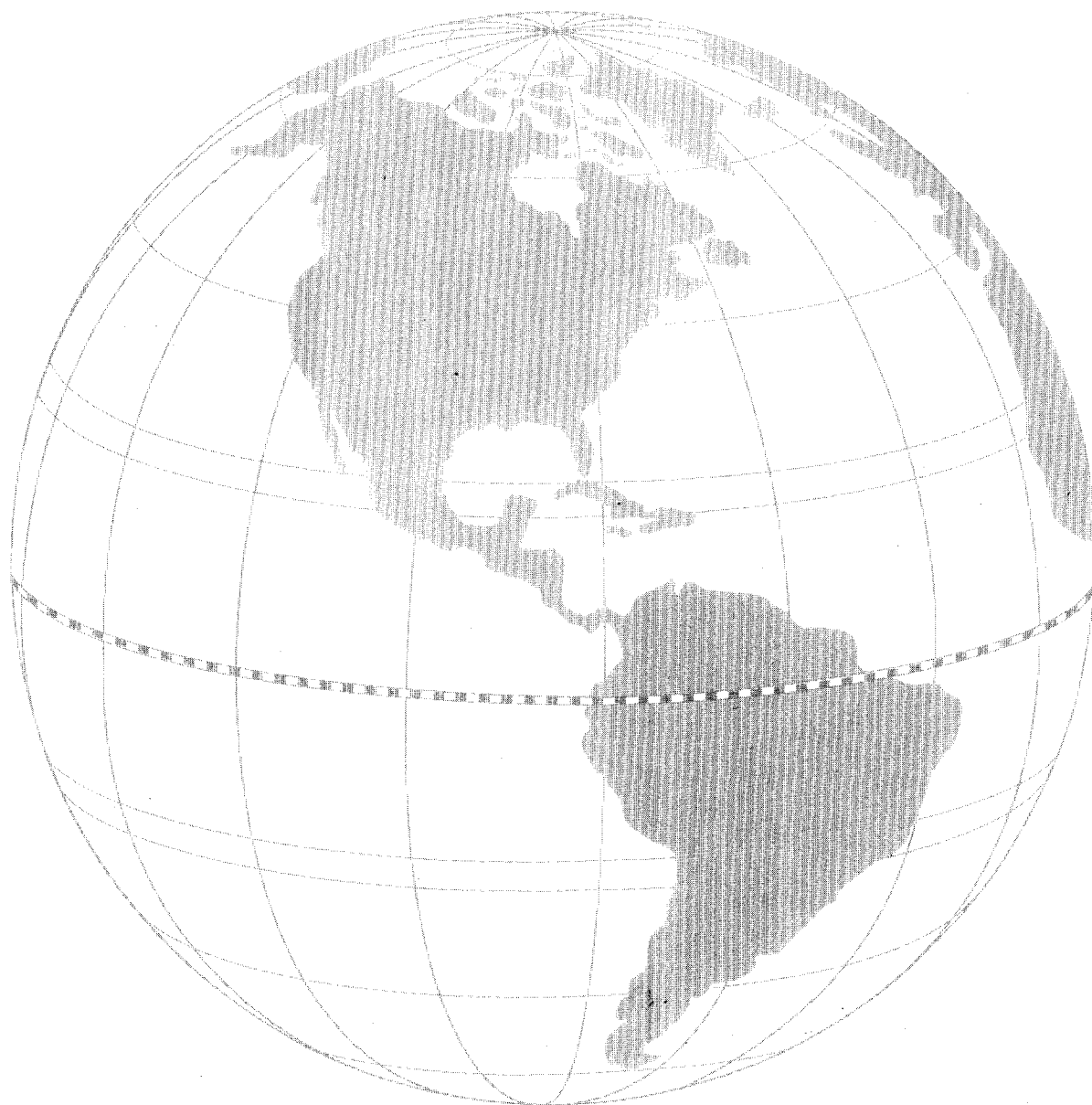
b) when the CD is circulated for ballot, the responsible ANSI staff person will complete a BSR-8 form and the CD will be announced in *Standards Action* for a two-month public review period. In addition, if the canvass list has not been circulated to the relevant standards board(s) for review and comment, it will be circulated at this time;

c) when the International DIS is circulated for ballot, ANSI staff will initiate another national two-month public review period. In addition, the accredited standards developer will be notified of the circulation of the DIS text and shall immediately conduct the canvass ballot.

Annex G

Metric policy

Units of the International System of Units (SI), the modernized metric system, are the preferred units of measurement in American National Standards.



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